

TERMS OF REFERENCE

SYSTEM ENHANCEMENT AND MODIFICATION OF THE EXISTING PROFESSIONAL REGULATION COMMISSION OFFICIAL WEBSITE

RATIONALE

The current version of the Professional Regulation Commission Official Website (www.prc.gov.ph) was deployed in 2017 with improved design, functionality, content management, and overall usability from the previous version. However, after a few years of utilization, several modifications and improvements are deemed necessary to align with current settings and requirements.

To facilitate these objectives, an external web development service shall be contracted with the following terms and conditions:

APPROVED BUDGET FOR THE CONTRACT

The service provider shall bid for all items described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract in the total amount of **P396, 668.74** inclusive of all applicable bank and government charges.

SCOPE OF SERVICE

The service provider shall be able to provide the following upgrades / enhancements / added features:

- A. Must upgrade to the latest version of Drupal, Apache and PHP.
- B. Restructure of News and Events block and page: improved search and archive section, separate section of different types of news and articles at the front page, separate section for exam releases at front page and content page, add Photo Releases section.
- C. Include separate section for Regional offices News and Articles at the front page and content page.
- D. Improve search options for entire web contents for visitors/clients.
- E. Improve search for articles/items/content for end users/webmasters.
- F. Fix issues: unresponsive page (e.g. News and Events page), SSL certificates, and Google search of previously posted files.

G. Remake these pages from Basic page to content pages:

1. Procurement
2. Vacant positions
3. Transparency Seal
4. Schedule of Exam
5. Room Assignments
6. Downloads

H. Flexibility for additional section/s and subsection/s

I. Must improve overall page designs and structures.

DEVELOPMENT SCHEDULE (UPON NOTICE OF CONTRACT)

	Duration (in calendar days)
Plan Presentation	5
Phase 1 – System Development / Enhancement	40
Phase 2 – System Testing / Debugging	10
Phase 3 – End-Users’ Testing / Debugging	10
End-Users’ Acceptance	5
Total No. of days	70

PAYMENT SCHEME

No.	Activities	Percentage of Contract Price
	Issuance of Contract	15%
	Plan Presentation	5%
	Phase 1 – System Development / Enhancement	20%
	Phase 2 – System Testing / Debugging	10%
	Phase 3 – End-Users’ Testing / Debugging	10%
	End-Users’ Acceptance	30%
	Retention	10%
	TOTAL	100%

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